

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ 160 019

MINUTES OF 61st MEETING OF
BOARD OF GOVERNORS HELD ON 23.06.2023 AT 11:30 AM
[Through Physical Mode/Video Conferencing (Google Meet)]
Host Venue: NITTTR, CHANDIGARH

The following were present:

1.	Professor Renu Vig Hon'ble Vice-Chancellor Panjab University Chandigarh	Chairperson
2.	Smt. Saumya Gupta, IAS Joint Secretary (NIT) Represented by Shri Achint Kumar Under Secretary (TS.IV) Department of Higher Education Ministry of Education, Govt of India, Shastri Bhawan New Delhi	Member
3.	Shri Sanjog Kapoor Joint Secretary and Financial Adviser Represented by Shri Udaya Kiran KV Under Secretary (Finance) Department of Higher Education Ministry of Education, Govt of India, Shastri Bhawan New Delhi	Member
4.	Prof Rajendra B Kakde Adviser-I All India Council for Technical Education Nelson Mandela Marg, Vasant Kunj, New Delhi 110 070	Member
5.	Prof Lini Mathew Professor and Head Electrical Engineering Department NITTTR CHANDIGARH 160 019	Member
6.	Prof Bhola Ram Gurjar Director NITTTR Chandigarh	Member Secretary

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ITEM NO. B.61.0: WELCOMING THE CHAIRMAN AND THE MEMBERS

At the outset, Prof BR Gurjar, Director of the Institute and Member Secretary of the Board of Governors extended a hearty welcome to the esteemed Members of the Board of Governors and expressed his gratitude to them for their valuable time and making themselves available for the meeting. He, then, requested to Professor Renu Vig, Hon'ble Vice-Chancellor, Panjab University, Chandigarh to chair the meeting of the Board of Governors. The Hon'ble Chairperson asked the Member Secretary to take up the agendas item-wise.

The following agenda items were considered, deliberated and decisions were taken as listed below:

PREVIOUS MEETING

ITEM NO. B.61.1 TO CONFIRM THE MINUTES OF THE 60th MEETING OF THE BOARD OF GOVERNORS HELD ON 21.03.2023

As no comments were received from any of the esteemed members, so the minutes of the 60th meeting of the Board of Governors held on 21.03.2023 were recorded as confirmed.

[ACTION: Sr ADO/ACO]

ITEM NO. B.61.2 ACTION TAKEN REPORT ON PREVIOUS DECISIONS

B.44.4.5 UNCALLED FOR ACTION OF MR. SUNIL JASSAL, ASSOCIATE PROFESSOR OF DEPT. OF MECHANICAL ENGINEERING

The esteemed Members of BOG authorized the Director of the Institute to sign the letters for appointment of Inquiry Officer and Presenting Officer on behalf of BOG.

[ACTION: FIA]

B. 55.5.5 TO REPORT ABOUT THE MEETING OF THE COMMITTEE TO LOOK INTO HARASSMENT AGAINST WOMEN

The Institute was advised to constitute a Committee with three external Members including one female member to examine the reply to the chargesheet and report in the next BOG meeting.

[ACTION: FIA]

B 60.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

(10) Status of filling up of vacant posts since last Board Meeting

Noted.

[ACTION: Sr ADO]

B 60.5.3 RELIEVING AND KEEPING LIEN BY DR. SHIMI SL, ASSOCIATE PROFESSOR, ELECTRICAL ENGINEERING DEPARTMENT ON HER APPOINTMENT TO THE POST OF ASSOCIATE PROFESSOR AT PEC, CHANDIGARH

Noted.

[ACTION: FIA]

B 60.5.4 APPOINTMENT OF INDEPENDENT EXTERNAL MONITORS (IEMS) IN NITTTR, CHANDIGARH

Noted.

[ACTION: Sr ADO]

B 60.5.5 JOINING OF DIRECTOR AND PAY FIXATION

Noted.

[ACTION: ACO]

B 60.5.6 TO CONSIDER AND APPROVE THE MOU BETWEEN NITTTR, CHANDIGARH AND DEPARTMENT OF HIGHER EDUCATION, MINISTRY OF EDUCATION, GOVERNMENT OF INDIA FOR THE YEAR 2023-24

Noted.

[ACTION: FIA]

B.60.6.1 TO CONSIDER PROMOTION UNDER CAS OF DR. K.C. LACHHWANI, ASSISTANT PROFESSOR, APPLIED SCIENCE DEPARTMENT

Noted.

[ACTION: FIA]

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B.60.6.2 TO CONSIDER AND APPROVE CONTINUATION OF DEAN ACADEMICS, RESEARCH AND DEVELOPMENT

Noted.

[ACTION: FIA]

ITEM NO. B. 61.3: ITEMS FOR REPORTING

ITEM NO. B.61.3.1 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

(1) Filling up of backlog vacancies of SC/STs and OBCs

Noted.

(2) Annual Report and Audited Accounts

Noted.

(3) Comments in respect of outstanding Audit Paras

Noted.

(4) Progress of Revenue and Capital Expenditure

The progress of revenue and capital expenditure till 23.6.2023 was presented and approved.

(5) Pending vigilance matters and enquiry report thereto

Noted.

(6) Redressal of public grievances

Noted.

(7) Status of achievement of different targets provided in Result Framework Document

The esteemed Members expressed their satisfaction and appreciated the initiatives and achievements of the institute.

(8) Expenditure made in both Capital and Revenue Heads

The expenditure made in both capital and revenue heads till 23.6.2023 was presented to Hon'ble Members. The same was approved.





(9) Release of Capital and Revenue fund from the Ministry against the allocation

Noted.

(10) Status of filling up of vacant posts since last Board Meeting

The Board noted the initiatives of the institute to fill up the non-teaching posts. The Board was informed that the recruitment examination for 22 non-teaching posts was conducted on 10th and 11th June 2023 and result was declared on 22.6.2023. The institute shall initiate the process of conducting trade test for these posts shortly. The Board advised the institute to adhere to the targets fixed for NITTTR Chandigarh under Mission Recruitment. The Board advised the Institute to initiate action for filling up of all other vacant teaching and non-teaching posts also.

[ACTION: FIA]

ITEM NO. B.61.4: ITEMS FOR RATIFICATION

ITEMS NO. B 61.4.1 FORWARDING OF APPLICATION OF DR. BS PABLA TO OTHER ORGANIZATION

Ratified.

[ACTION: FIA]

ITEMS NO. B 61.4.2 FORWARDING OF APPLICATION OF DR. SS PATTNAIK TO OTHER ORGANIZATION

Ratified.

[ACTION: FIA]

ITEMS NO. B 61.4.3 FORWARDING OF APPLICATION OF DR. SS PATTNAIK TO OTHER ORGANIZATION

Ratified.

[ACTION: FIA]

ITEMS NO. B 61.4.4 FORWARDING OF APPLICATION OF DR. HEMANT KUMAR VINAYAK TO OTHER ORGANIZATION

Ratified.

[ACTION: FIA]

ITEMS NO. B 61.4.5 FORWARDING OF APPLICATION OF DR. HEMANT KUMAR VINAYAK TO OTHER ORGANIZATION

Ratified.

[ACTION: FIA]

ITEMS NO. B 61.4.6 FORWARDING OF APPLICATION OF DR. RAJESH MEHRA TO OTHER ORGANIZATION

Ratified.

[ACTION: FIA]

ITEMS NO. B 61.4.7 TO APPROVE THE EMPANELMENT OF COUNSEL IN CIVIL WRIT PETITION NO. 3037/2023 IN HON'BLE PUNJAB & HARYANA HIGH COURT, CHANDIGARH

Ratified.

[ACTION: Sr ADO]

ITEM NO. B.61.5: ITEMS FOR CONSIDERATION & APPROVAL

ITEM NO. B 60.5.1 APPROVAL OF THE MINUTES OF 57th FINANCE COMMITTEE MEETING HELD ON 23.06.2023.

The Board accepted and approved Item No. F.57.3.2: "TO APPROVE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2022-23" and allowed the institute to submit the same to the office of CAG before 30th June 2023. Rest of the agenda items shall be approved through circulation.

[ACTION: FIA]

ITEM NO. B 61.5.2 APPROVAL OF EXPERT PANEL(S) FOR SELECTION COMMITTEE

The esteemed Members of the Board approved the panel of Chairman for Senior Producer and panels of subject Experts for Senior Producer, Estate Officer, Senior Library Information Assistant, Stenographer Grade-II and Junior Secretariat Assistant as presented by the Director of the institute. To keep the panels confidential, the Board advised that the lists of panels should not be included in the minutes of the meeting. The Board also advised the institute to send a request to the Ministry of Education, GOI for deputing one Officer as Ministry Observer during the process of trade tests and interviews.

[ACTION: FIA]



ITEM NO. B 61.5.3**PROPOSAL OF RECRUITMENT OF 'TECHNICIANS' (BEING RENAMED AS TECHNICAL ASSISTANT GRADE-II) AS PER PREVIOUS RECRUITMENT RULES ISSUED BY MOE VIDE F.No.7-7/2015-TS.IV DATED 29.6.2016**

After detailed discussions and deliberations, the Board permitted the institute to fill up the already advertised three posts of Technician (being renamed as Technical Assistant Grade-II) as per the approved Recruitment Rules issued by Ministry vide No. F. NO. 7-7/2015-TS.IV dated 29.6.2016. However, for advertisement of additional posts of Technicians, it was advised to take up a case for removal of anomalies in common RRs, with the Ministry.

[ACTION: Sr ADO]**ITEM NO. B 61.5.4****THE PROPOSAL FOR ADVERTISEMENT OF NON-TEACHING POSITIONS**

After detailed deliberations, the Board permitted the institute to fill-up the vacant non-teaching positions as per the approved recruitment rules subject to adherence to the timeline projected to the Ministry/DoPT under Mission Recruitment. The Board permitted the institute to fill-up the vacant posts through National Testing Agency (NTA). However, the Board advised that in case any delay is foreseen or observed in recruitment process through NTA, the recruitment can be undertaken and completed by the institute itself.

[ACTION: FIA]

ADMINISTRATIVE REFORMS : TO CONSIDER THE ADOPTION OF BEST PRACTICES FROM TOP RANKING CFTISs (e.g., IITs)

ITEM NO. B 61.5.5**TO CONSIDER APPOINTMENT OF DEANS AND ASSOCIATE DEANS BY THE DIRECTOR**

After detailed discussions and deliberations, the proposal, as per practices being followed in the leading CFTIs (e.g. IIT Roorkee), was approved by the Board.

[ACTION: FIA]


ITEM NO. B 61.5.6 TO CONSIDER THE HEADSHIP BY ROTATION AMONG THE PROFESSORS AND ASSOCIATE PROFESSORS IN THE DEPARTMENTS/CENTRES/UNITS/SECTIONS, ETC.

After detailed discussions and deliberations, the proposal, as per practices being followed in the leading CFTIs (e.g. IIT Roorkee), was approved by the Board.

[ACTION: FIA]

ITEM NO. B 61.5.7 TO CONSIDER PROVIDING THE FURNISHED ACCOMMODATION FOR THE DIRECTOR

After detailed discussions and deliberations, the proposal, as per practices being followed in the leading CFTIs (e.g. IIT Kanpur), was approved by the Board. However, the total expenditure on new procurements is subject to the maximum ceiling of Rs. 3.00 lakhs during the tenure of a Director.

[ACTION: FIA/ACO]

ITEM NO. B 61.5.8 TO CONSIDER ALLOWING FACULTY MEMBERS TO CONTRIBUTE TO OTHER DEPARTMENTS / CENTRES AS A JOINT FACULTY

After detailed discussions and deliberations, the Board approved the proposal. However, in the interest of the Institute, the Director is empowered to assign additional duties to any faculty / staff members, as per present practice.

[ACTION: FIA]

ITEM NO. B 61.5.9 PROPOSAL FOR RESTRUCTURING OF SANCTIONED POSTS OF STAFF AT THE INSTITUTE

The Board, after deliberations, approved as under:

- (i) Renaming of technical posts necessitated due to the issuance of common Recruitment Rules (RR) issued by MoE vide F. No. 23-5/2015-TS-IV dated 07.8.2018.
- (ii) Renaming of Hindi Translator and Sr. Hindi Translator's posts as per instructions from MoE vide F. No. 13035-5/2013-RBA dated 06.12.2019. There will be no financial implication.

For other issues mentioned in the agenda item, the Board advised the institute to send the detailed proposal for restructuring of sanctioned posts of staff to the Ministry for its consideration.

[ACTION: FIA]



ITEM NO. B 61.5.10 THE PROPOSAL FOR RE-ADVERTISEMENTS OF FACULTY POSITIONS

After detailed discussions and deliberations, the Board permitted the institute to cancel the Advt. No. 197/2021 dated 1.8.2021 and Advt. No. 215/2022 dated 7.10.2022 for teaching posts so as to enable the institute to prepare and follow fresh rosters in accordance with the guidelines issued by the Govt of India. The institute was also permitted to re-advertise all the remaining vacant faculty positions also and to initiate the recruitment process, as per the approved procedures. The institute was also advised to upload the rosters of reservation on its website for a certain period to invite comments / suggestions from stakeholders.

[ACTION: FIA]

ITEM NO. B 61.5.11 CONSTITUTION OF REFERRAL BOARD FOR REPRESENTATIONS AGAINST APARs

The Board, after deliberations, advised the Institute to take up the matter with more information and details in the subsequent meetings.

[ACTION: FIA]

ITEM NO. B.61.5.12 RE-ENTRUSTMENT OF AUDIT IN RESPECT OF ACCOUNTS OF NITTR FOR FURTHER PERIOD OF FIVE YEARS FROM 2023-24 TO 2027-28

The Board approved the proposal for re-entrustment of the Accounts of NITTR, Chandigarh to C&AG of India for a period of five years from 2023-24 to 2027-28 under Section 20(1) of CAG's (DPC) Act 1971, as the same has already been taken up with Ministry of Finance by the Ministry of Education.

[ACTION: ACO/FIA]



ITEM NO. B 61.5.13 TO AMEND THE STAFF TRAINING POLICY OF NON-TEACHING STAFF OF THE INSTITUTE

The Board approved the training policy for non-teaching employees of the institute as under:

Type of Training	Current Max. amount for training		Proposed Max. amount for training per person		Frequency of Training per	
	1 week	2 weeks	1 week	2 weeks	Current	Revised
Residential Training	35,000/-	50,000/-	45,000/-	60,000/-	Once in 3 years	Once in 2 years
Non-Residential Training	25,000/-	30,000/-	35,000/-	40,000/-		

NOTE:

- ❖ The training of short duration i.e. less than 5 days or costing less than Rs. 5000/- will not be included in frequency restriction clause.
- ❖ The names for staff training for costing more than Rs. 5000/- are to be recommended by Staff Training Committee.
- ❖ Separate registers for records of trainings to be maintained.

The Board advised the institute to send its employees for training to Institute of Secretariat Training and Management (ISTM) also on priority basis, which conducts various types of beneficial training programmes / workshops for employees of the ministries / central government departments and the autonomous bodies.

[ACTION: Sr ADO]

ITEM NO. B 61.5.14 TO CONSIDER AND APPROVE THE POLICY FOR HIGHER STUDIES FOR NON-TEACHING EMPLOYEES

After detailed deliberations, the esteemed Members of the Board authorized the Director of the institute to take decision on case to case basis for permitting non-teaching employees for higher studies, keeping in mind the interest of the institute.

[ACTION: Sr ADO]



ITEM NO. B 61.5.15 NOMINATION OF ONE DIRECTOR, TECHNICAL EDUCATION AND ONE MEMBER OF BOG FOR SCREENING OF CASES OF GROUP 'A' EMPLOYEES.

The Board advised the institute to follow the FR 56 (j), Rule 48 of CCS Pension Rule 1972 and DoPT OM No. No.25013/03/2019-Estt.A-IV dated 28.8.2020, to screen/review the cases of Group 'A' & 'B' who have attained the age of 50/55 years or have completed 30 years of qualifying service (whichever is earlier) for their further continuation in service.

The Board approved the constitution of Committee for screening of case of group 'A' employees who have attained the age of 50 years of age or have completed 30 years of services, as under:

(i)	Director NITTTR Chandigarh	-- Chairman
(ii)	One nominee of VC-PU Chandigarh	-- Member
(iii)	Two external Experts to be nominated by the Director, NITTTR Chandigarh	-- Members

The Board further advised that the institute should regularly screen/ review such cases of its Group 'A' employees who have attained the age of 50 years of age or have completed 30 years of services.

[ACTION: FIA]



ANY OTHER ITEM(S) WITH PERMISSION OF THE CHAIR


ITEM NO. B 61.6

PLACING ON RECORD THE APPRECIATION OF SERVICES RENDERED BY PROF LINI MATHEW AS BOARD MEMBER

The Board expressed its gratitude to Prof Lini Mathew for her relentless support and contribution as the Member of the Board of Governors of NITTR, Chandigarh for the last one year (1.7.2022 to 30.6.2023). Her involvement and participation as Board Member was appreciated and placed on record.

[ACTION: FIA]

The meeting ended with expressing gratitude to the Chairperson and the esteemed Members for their keen participation on the deliberations, advice and recommendations.


(PROF B.R. GURJAR)
 Member-Secretary


(PROF RENU VIG)
 Chairperson